

**MIDDLEBURG HIGH SCHOOL**

3750 County Road 220

MIDDLEBURG, FLORIDA 32068

PHONE: 904/291-5450

DAVID S. BROSKIE

PRINCIPAL

**November 27, 2006**

**The School Board of Clay County  
900 Walnut Street  
Green Cove Springs, FL 32043**

**Re: Write-off of Insufficient Checks**

**The following three insufficient checks were returned to us by Insuracheck as uncollectible. We send out certified letters but all were returned as "Unclaimed". We respectfully permission to write-off these three returned checks.**

**Pamela Carey ck #1133.....\$14.00**

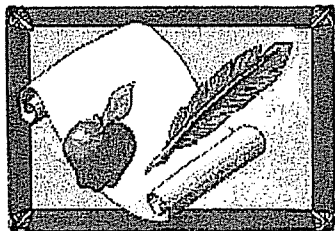
**Traci Minton ck #526.....\$15.00**

**S&A Customizing & Rest. ck #1591.....\$40.00**

**Thank you for your consideration.**

**Sincerely,**

**David S. Broskie  
Principal**



# Thunderbolt Elementary School

2020 Thunderbolt Road Orange Park, Florida 32003

November 16, 2006

Clay County School Board  
Business Affairs Office  
Green Cove Springs, FL

Dear Sir/Madam:

Thunderbolt is requesting permission to write off three dishonored checks from the 2005-2006 school year.

Robert or Dale Kirkland                      check #3384                      Dated 4/18/2006  
Amount \$12.00                                      closed account  
Made phone calls over the summer and mailed a certified letter to the home address with no response from appropriate account holder.

Glenn or Rona Jakositz                      check #1009                      Dated 4/24/06  
Amount \$12.48                                      NSF  
Check #1008                                      Dated 4-24-06  
Amount \$20.00                                      NSF  
Made phone calls over the summer and mailed a certified letter to home address which came back unclaimed. They will not pay these off.

Thank you for your help in this matter.

Sincerely,

Laura Blick  
Bookkeeper